

CITY OF CARLISLE  
SPECIAL CITY COUNCIL MEETING MINUTES  
Saturday, January 30, 2010  
8:00 A.M.  
Carlisle City Hall Council Chamber

Officials present: Mayor Ruth Randleman, Council members Drew Merrifield, Doug Hammerand, and Robert VanRyswyk, Deputy Clerk Kay Black, City Administrator Neil Ruddy and Citizens Budget Advisory Committee member Ann Mendleson. Council members Eric Mahnke and Alma Reed were absent. Mayor Randleman presided and called the meeting to order at 8:03 A.M.

The purpose of the meeting was to review the preliminary 2010-11 budget and conduct a budget workshop with Department Heads.

The City Administrator presented an overview of the 2010-1 budget. The City's regular valuation has increased approximately 5.15% from \$100,097,503 to \$105,257,587 and the ag valuation has decreased from \$1,500,315 to \$1,429,930. If the tax rates remained the same as the 2009-10 rates of \$9.23 for the general fund \$4.57 per \$1,000 for the debt service fund, there would be approximately \$42,785 in new general fund revenue and \$23,242 in new debt service fund revenue.

The general fund's total expense requests are \$1,727,939 and the expense requests for new initiatives, such as an additional police officer and park paving projects are \$477,226. This consists of \$153,226 in new personnel expenses, including \$61,526 for an additional police officer, \$10,000 for additional park worker wages and \$64,000 for part time workers to provide daytime EMS coverage and \$317,700 in new project and equipment expenses, including \$62,000 for a police vehicles, \$65,000 for an overlay of the North Park road, \$59,000 for an overlay of the Lindhardt Park road and \$70,000 for overlays of the Lindhardt Park parking areas. An additional amount of \$20,000 has been proposed for increases to the permanent part time park workers but it is not in the budget request.

Alma Reed arrived at 8:15 A.M.

Library Board members Carol Murphy and Marilyn Goodhue and Library Director Bob Berning presented the LIBRARY budget with requested expenditures at \$139,352, compared to \$131,600 in the 2009-10 budget, an increase of \$7,752. Major new expenditures are an increase of \$2,000 from \$8,000 to \$10,000 for books and program expense. The expenditures are estimated to be \$145,152 if the new Library Director has family or dependent benefits.

Fire Chief Scott Burger presented the FIRE DEPARTMENT budget with requested expenditures at \$88,558, compared to \$139,215 in 2009-10 and the EMERGENCY MEDICAL SERVICES budget with requested expenditures at \$99,914, compared to \$62,968 in 2008-09, an increase of \$36,946. The major new expenditure is \$64,000 to provide daytime EMS staffing.

Acting Police Chief Ryan Anderson presented the POLICE budget with requested expenditures at \$649,014, compared to \$504,571 in 2009-10, an increase of \$144,443. Major new expenditures are \$61,526 for an additional officer, \$62,000 for a police vehicles and \$15,000 for office equipment. It was explained that if an additional officer can't be added the part time wages need to increase from \$10,000 to \$20,000. Office needs are a 3<sup>rd</sup> crimestar license at \$3,300, wireless access to the state data base and router at \$15,639 and security cameras at \$8,494 for a total of \$27,433.

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Park Board Chair Mike Ermler and Park Worker Phil Crippen presented the AQUATIC CENTER budget, with requested expenditures at \$153,775, compared to \$161,275 in 2009-10, the PARKS AND RECREATION budget with requested expenditures at \$179,872, compared to \$138,300 in 2009-10, an increase of \$41,572, the REC CENTER budget with requested expenditures at \$24,953 compared to \$25,644 in 2009-10, the COMMUNITY BUILDING budget with requested expenditures at \$30,076 compared to \$28,744 in 2009-10, the SCOTCH RIDGE CENTER budget with requested expenditures at \$600 compared to \$600 in 2009-10, and the CEMETERY budget with requested expenditures at \$16,000 compared to \$16,000 in 2009-10. Major new expenditure requests include a tiller and auger at approximately \$4,000, a brush hog at approximately \$2,000, and an all terrain hauler at approximately \$9,000. Paving/overlay requests that are needed but not included in the budget request are the Lindhardt Park road at \$59,000, the west Lindhardt Park parking area at \$25,000, the east Lindhardt Park parking area at \$45,000, the North Park roads at \$65,000 and the cemetery roads at \$33,000.

Non-budgeted requests are an estimated need for an additional 8 hours per week at the Scotch Ridge Center and 40 hours per week at the North Park garden to replace volunteers and replacement of the furnaces at the Community Building at an estimated cost of \$9,000. There is a need for repair or replacement of the Lindhardt Park concession facility and a new Lindhardt Park creek crossing. Pump repairs have to be completed at the Aquatic Center.

Ann Mendleson left the meeting at 10:00 A.M.

Staff presented the SOLID WASTE budget with requested expenditures at \$197,500, compared to \$199,000 in 2009-10, the ECONOMIC DEVELOPMENT budget with requested expenditures at \$21,577, or no change from 2009-10, including \$9,000 for marketing, the MAYOR budget with requested expenditures at \$3,919, compared to \$3,915 in 2009-10, the CITY COUNCIL budget with requested expenditures at \$8,326, compared to \$8,329 in 2009-10, the LEGAL SERVICES budget with requested expenditures at \$17,500, compared to \$16,000 in 2009-10, the CITY HALL budget with requested expenditures at \$95,500, compared to \$101,293 in 2009-10, the ANIMAL CONTROL budget with requested expenditures at \$10,000, compared to \$8,000 in 2009-10, STREET LIGHTING budget with requested expenditures of \$15,000, or no change from 2009-10 for half of the street lighting budget and the MOSQUITO SPRAYING budget request with expenditures at \$2,500, or no change from 2009-10.

Mayor Randleman requested additional funds for Bravo in the amount of \$1,500 and Bike to Work Week in the amount of \$500. Increasing the Mayor's salary from \$1,500 to \$1,800 and Council salaries from \$1,200 to \$1,500 and providing the Council with laptops for storage and delivery of agenda materials was discussed. It was explained that the PRELIMINARY GENERAL FUND EXPENSE amount requested by the departments is \$1,727,939, compared to the 2009-10 budget of \$1,568,531 and compared to anticipated revenues of an estimated \$1,460,000.

Public Works Superintendent Steve O'Braza presented the WATER FUND budget with requested expenditures at \$547,068 compared to \$646,422 in 2009-10, including capital outlay requests of \$6,500 for a pick up truck plow and a mower, the SANITARY SEWER FUND budget with requested expenditures at \$355,368, compared to \$642,427 in 2009-10, and the ROAD USE TAX FUND budget with requested expenditures at \$389,598, compared to \$372,073 in 2009-10.

Council Member Merrifield left the meeting at 12:15 P.M.

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The need to install subdrain and overlay S. 5<sup>th</sup> from Ash St. to Volunteer Park and to re-pave 8<sup>th</sup>, Ash and Cole Streets was discussed. Equipment needs, including a new dump truck plow assembly at an estimated \$15,000, shop heaters at an estimated \$10,000, a lift station flow meter at an estimated \$20,000, a mower for the skid steer loader at an estimated \$3,000 and inflow and infiltration testing instead of pipe relining were discussed. The wastewater plant cell #4 rehabilitation at an estimated \$250,000 and incorporation at an estimated \$230,000 and water main replacement on S. 1<sup>st</sup> St. and Jefferson St. were discussed. The addition of a part time position for mowing was discussed.

Acting Electric Superintendent Don Miller presented the ELECTRIC FUND budget with requested expenditures at \$2,080,535, compared to \$1,833,540 in 2009-10, including \$49,500 for a new horizontal boring machine and an estimated 20% increase in wholesale power costs. Capital outlays to be financed with future revenue bonds, include a digger derrick for \$180,000 and a pole yard building for \$114,000. Planned projects include conversion of the west downtown from radial to loop.

It was explained that certain GENERAL FUND CAPITAL OUTLAYS, such as the paving projects and police equipment can be funded through the issuance of municipal debt. The next budget workshop will be Saturday February 6, 2009 at 8:00 A.M.

Motion by VanRyswyk, second by Reed TO ADJOURN AT 1:56 P.M. carried unanimously on roll call vote of those present.

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Ruth Randleman, Mayor

Attest:

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Neil Ruddy, Administrator/Clerk